

BOARD OF FINANCE

Minutes of the Regular Meeting held on March 15th, 2018

	<u>Regular Members</u>	<u>Others</u>
Present	Y John LaPorta (CHM)	Y Gordon M Ridgway
	Y Lisa Lansing	Y John Green, Treasurer
	Y David Hubbard	Y Barbara Herbst, BoF Clerk
	N William Hurlburt	Y Anne Kosciusko, BoE Clerk
	N Janet Sanders (arrived at 7:43)	
	Y Joseph Pryor	

<u>Alternate Members</u>
Y K.C. Baird
N Darilyn Woods

Call to Order	7:30
# 1 - Additions	none

Elevated alternate members K.C. Baird and Darilyn Woods

2 - Minutes

Minutes for the February 8th and the February 15th meetings were provided to all members via email as well as distributed at the meeting.

Motion

Lisa Lansing Made a motion to approve both sets of the minutes as presented.
K.C. Baird Seconded the motion.

Motion passed unanimously

3 - Reports

Board of Selectmen

First Selectman Ridgway reported briefly on the following items:

- Bridge projects are underway, the BoS have received a good response from interested contractors.
- Winter storms have been taxing our equipment.
- A town meeting may be necessary to appropriate funds to replace the Hammond Beach docks. One idea for funding is to utilize the Gates Bequest to help offset the costs.
- The WC Sewer Study committee will be meeting in April or May with DEEP, it is expected that DEEP will visit Cornwall.
- The Boradband initiative is still being considered, no new updates at this time.

Finance Director

No Report

4 - Proposed Budget

Chairman LaPorta started the discussion by reporting that he had contacted each department and discussed the following items:

- Current budget and sufficiency in the level of funding.
- Proposed budget and sufficiency in the level of funding.
- Any basic suggestions.

The majority of the departments only suggestions for the current proposal were related to building upgrades and repairs. Additionally, they reported that the level of funding is adequate to accomplish the tasks as required by their departments.

Two departments, Public Works and the Transfer Station, did indicate that additional funding in their budgets would be welcome.

- Cornwall has 62 miles of road. Comparatively with our regional neighbors, the Cornwall HWY Department is compromised by a smaller work force and more miles of road to maintain and service. The HWY foreman asked for additional funding for Contracted Services so some activities can be outsourced that are currently performed in-house, principally road sweeping and drainage work.
- The Transfer Station submitted an email back in January outlining items that were necessary to become compliant with DEEP requirements as well as other items that would facilitate better processes at the facility. Said email is appended to these minutes.

Broad discussion ensued and covered but was not limited to the following topics:

- Mileage and travel expense proposed in the Assessor's budget.
- Building maintenance, and the BoF request of the BoS to provide an inventory of all town buildings that would include all items that need to be repaired, a schedule for continued maintenance and estimated costs associated with each.

- c) Social Services and the impact that State cutbacks is having on that department.
- d) BoE staffing as it relates to the level of services provided.
- e) Are the BoE, BoS and Capital proposals reasonable and is there any need to request a reduction of or augmentation the those budgets.
- f) Capital funding, increasing the appropriations and how that may or may not address the concerns raised by departments.
- g) Undesignated fund balance and the effect on the Mil rate if the proposed budgets are approved "as is".
- h) Fiscal health and the historically modest budgets presented by the BoS.
- i) Economic Development, how it may be/is affected by the condition of Town buildings and educational offerings.
- j) The counter productivity of reducing resources to a level of impacting services.

Anne Kosciusko commented that the BoE cut their budget back as far as it could go without compromising services and urged the BoF to consider that statement when making any decisions that would affect the BoE funding.

Lisa Lansing Made a motion to adjourn the meeting.

K.C. Baird Seconded the motion

Asked for any discussion.

Motion passed unanimously

9:28 PM



Barbara E. Herbst, Board Clerk

5 - Public Comment

6 - Adjournment

Motion

Submitted:

Note:

Minutes remain "Draft" until accepted at the next regular scheduled meeting, please see subsequent meeting minutes for any corrections to these minutes.

Barbara Herbst

From: Stephen oneil <soneil8@optimum.net>
Sent: Tuesday, January 30, 2018 7:40 AM
To: cwlfinance@optonline.net
Subject: preliminarydraft

Appendices One

1/30/2018

CORNWALL TRANSFER STATION
(Proposed Budget Items FY 2018 / 2019)

1). Total gutting and renovation/modernization of transfer station office and thorough repair to overall shed structure. This to include new air conditioning and heating units.
Note: No substantive repair or improvement since (1989) construction.

2). Poured concrete pad with cover or enclosure (as mandated by CT DEEP) for discarded vehicular (rubber) tires.

3). Retractable covers (as mandated by CT DEEP) for bulk waste containers (2) and commingle container.

Note: Following items to be remediated by Town Highway Crew.

1). Further top dressing or paving (preferably) high traffic areas at transfer station with quality, long lasting substrate. Possibly a limestone based "airport" type mixture. This in an effort to reduce the need for constant grading in effort to remediate ever recurring potholes. Also, erosion of original landfill cover has led to the surfacing of long buried landfill material including nails and other misc. metal, plastic shards etc.

2). Block retaining walls for bulk waste and commingle container dumping areas need to be back-dug and realigned. Currently in an unstable state.

3). Completion of repair to MSW (municipal solid waste) container "pad".